

## Faith & Belief Community Awards Terms, Conditions and Rules

The Faith & Belief Community Awards aim to celebrate faith and belief community projects in London. We seek to be safe and inclusive. The Terms, Conditions and Rules below have been laid out to ensure this. If you have any questions about the Faith & Belief Community Awards, please email [matthew.gold@faithbeliefforum.org](mailto:matthew.gold@faithbeliefforum.org) or [sophie.mitchell@faithbeliefforum.org](mailto:sophie.mitchell@faithbeliefforum.org).

The following document is divided into Terms, Conditions and Rules for:

1. All awards
2. London Awards
3. Local, Borough-level awards (in London)

### Section 1: All Awards

#### 1. General:

- 1.1. Awards will be overseen by an organising committee (comprising F&BF staff, plus partnered organisations, usually including councils, local faith forums, or Deputy Lieutenants of Greater London, plus any other individuals seen fit to be part of the organising committee) who will oversee nominations, judging and the planning of the awards ceremony.
- 1.2. All Awarded and recognised projects are expected to attend the awards ceremony to receive their awards and certificates.

#### 2. Entry for Nominations:

- 2.1. Projects must either be motivated by a certain faith or non-religious belief or deliver work that benefits people from marginalised or faith & belief communities. Nominations from secular or non-religiously affiliated organisations are welcome if they benefit people from marginalised or faith & belief communities.
- 2.2. Projects must have been running for at least one year.
- 2.3. Projects can be run by a registered charity, registered company or community group.
- 2.4. Projects can be run entirely by volunteers or have paid staff.
- 2.5. Projects can be a standalone project, or one initiative of a larger organisation.
- 2.6. Projects cannot have previously received wider recognition, either at a regional or national level, including at an F&BF event. However, a

different project by the same organisation can be nominated if it has not previously received wider recognition.

3. Judging:

- 3.1. The Awards will be adjudicated by a judging panel comprised staff members of F&BF, members of partnered organisations for the awards ceremonies, and individuals appointed as seen fit by event organisers.
- 3.2. Projects will be judged based on the quality of their application, according to their need, impact and exceptionality, with specific details provided on the event's webpage and the nomination form.

4. Due Diligence:

- 4.1. F&BF reserve the right to withhold an award if the project does not align with our [Equal Opportunities Policy](#) and [Safeguarding Policy](#).
- 4.2. All nominated projects will be subject to a due diligence process, to ensure that the projects align with F&BF values and safeguarding policy. This will involve:
  - 4.2.1. Reviewing the nomination form.
  - 4.2.2. Reviewing the charity's profile on the Charity Commission, if the project is a registered charity.
  - 4.2.3. Reviewing news outlets and social media to ensure there is no alarming content, allegations or investigations relating to the project and/or its members on incidents of safeguarding, accusations of malpractice, promoting hate or financial misconduct.
  - 4.2.4. Contacting the referees provided on the nomination form to confirm the work of the project. Referees must not be paid by the organisation, but must be familiar with the work of the organisation and a different person to whomever made the application.
- 4.3. Any arising issues will be dealt with on a case-by-case basis.

## Section 2: London Awards

All projects entering the London Awards are subject to all Terms, Conditions and Rules from section 1, plus:

5. Entry for Nominations:

5.1. The project must work at the local level within Greater London.

6. Awards Categories:

6.1. Will have set awards categories that are reviewed annually, available on the F&BF website.

7. Awarded Projects:

7.1. Will be up to 40 awarded projects in total. There do not have to be an equal number of awarded projects per category.

7.2. Will win a prize consisting of a guaranteed £500 for the organisation.

## Section 3: Local, Borough-level awards (in London)

All projects entering a Local Award are subject to all Terms, Conditions and Rules from Section 1, plus:

8. Entry for Nominations:

8.1. The project must either be based in the selected borough or deliver work that benefits people in the borough.

9. Awards Categories:

9.1. Will have awards categories that have been set by the organising committee, aligned with current borough priorities.

10. Awarded Projects:

10.1. Will be one or two awarded projects per category.

11. Entry into Dangoor Awards:

11.1. Winning projects will be automatically entered to London awards judging. Judging for the London Awards will happen 3 months before the November ceremony, so any borough-level award winners taking place between September - November may need to wait until the following year to be considered for judging.

11.2. Recognised projects can nominate themselves for the London awards, but must submit an improved application.