

THE THREE FAITHS FORUM
TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR
THE YEAR ENDED 31 MARCH 2014

CHARITY NUMBER 1092465

THE THREE FAITHS FORUM

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

CONTENTS

	Page
Trustees' Report	1 to 8
Independent Auditor's Report to the Trustees	9 to 10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 17

THE THREE FAITHS FORUM

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees:	Michael V Sternberg QC FRSA KFO (Chair of Trustees) Sir Sigmund Sternberg KC *SG, JP Ms. Farmida Bi Dilwar Hussain Barbara Mills Professor Mike Hardy CMG OBE (Appointed 28 August 2013) Revd. Dr Marcus Christopher Rossi Braybrooke MA MPhil (Retired 3 July 2013)
Director	Stephen Shashoua
Deputy Director	Rachel Silveira
Governing Document and Constitution	Trust Deed dated 30 July 1999, as an unincorporated association
Charity Number	1092465
Charity Office	Star House 104/108 Grafton Road London NW5 4BA
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Solicitors	Berwin Leighton Paisner LLP Adelaide House London Bridge London EC4R 9HA
Honorary Legal Advisors	HowardKennedyFsi LLP 179 Great Portland Street London W1W 5LS
Statutory Auditor	Blick Rothenberg LLP Chartered Accountants 16 Great Queen Street Covent Garden London WC2B 5AH
Patrons	HE Cardinal Arinze, The Rt Hon John Bercow MP, Lord Carrey of Clifton, Professor David Ford, His Royal Highness The Duke of Bragança, Lord Hameed of Hampstead CBE DL, The Rt. Hon Baroness Hayman PC GBE The Bishop of London, Rabbi Professor Jonathan Magonet, Mr George Mallinckrodt, KBE, Mr Trevor Pears CMG, Prof. Dr Klaus Schwab KCMG, Baroness Scotland of Asthal PC QC
Champions	Rt Hon Dominic Grieve QC MP, Rt Hon Stephen Timms MP, Shabir Randeree CBE

THE THREE FAITHS FORUM

TRUSTEES' REPORT

The trustees present their report annual and financial statements for year ended 31 March 2014. The financial statements have been prepared in accordance with the accounting policies set out on page [13] and comply with the charity's trust deed, current statutory requirements and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, Governance and Management

The charity is unincorporated and was established under a trust deed dated 30 July 1999.

Details of the trustees who served during the year are shown on page one; Reverend Dr Marcus Braybrooke resigned as a trustee on 3 July 2013 after giving sixteen years of support to the Three Faiths Forum ("3FF"). Professor Mike Hardy CMG OBE was appointed on 28 August 2013.

The board of trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. New trustees, if required, are sought by recommendations from existing trustees. Trustees are selected on the basis of their relevant skills, experience and knowledge and the active contribution they can make to the organisation.

The trustees assess the skills and knowledge of existing trustees and recruit new members on the basis of the skills and knowledge requirements as outlined in the charity's development plan. Potential new trustees will be invited to tour the premises, attend a trustees' meeting and familiarise themselves with the organisation through reading relevant documentation and talking with either the director or the chair of the trustees. Such activities constitute part of the induction of new trustees and the charity will meet the costs of any further training required as appropriate.

The charity purchases trustee indemnity insurance on behalf of its trustees.

Organisational structure

The charity's structure consists of a board of trustees, a consultative council and senior staff. The trustees set the overall strategic goals and policy of the charity after consultation with the senior staff and the Consultative Council. Day to day administration is delegated to the director and deputy director.

The Consultative Council consists of fifteen individuals who meet quarterly to discuss ways in which the organisation can develop and provides direct guidance and support to the senior staff.

The charity employs 15 staff and 13 freelancers (Training and Schools). It runs a robust internship programme (35+ annually) and volunteer programme (40+). A research coordinator (PhD student) is carrying out a long term placement.

The trustees would like to thank the staff of the charity for their support and commitment during the year. The trustees also wish to thank the Patrons and Champions, who support and promote the 3FF cause, for all their encouragement and assistance in the last year.

Interns and volunteers

We provided internships to 35 successful candidates in eight unique roles, supporting our four programmatic teams as well as core functions. Our interns are very diverse in terms of faiths, beliefs, ethnic and cultural backgrounds and of many different nationalities. We focus on providing additional learning and development opportunities within the programme.

We offered extensions to 11 of our interns beyond their initial three month placement, including two offers of paid work. Some returned to volunteer at other 3FF events. Many went on to paid work elsewhere soon after leaving 3FF. Almost all said that their internship had helped them develop both professionally and personally and that they would take what they had learned at 3FF into their future careers.

"I have been able to develop my professional skills, gain further exposure to the sector I am now certain I want to work in, and continue to grow personally. I have felt valued and trusted, and have been able to support other team members whilst also pursuing my own interests and projects." Schools Team Intern

THE THREE FAITHS FORUM

TRUSTEES' REPORT (continued)

Objectives and Activities

The charity's public benefit objectives and aims are to educate, encourage and promote, nationally and overseas, understanding amongst people of the three Abrahamic and Monotheistic faiths of Islam, Judaism and Christianity and other faiths and beliefs within the community.

Achievements and Performance

The trustees consider that the performance of the charity during the year has been satisfactory and in furtherance of its public benefit objectives. The trustees continue to have regard to the public benefit requirements of the Charity Commission while planning its activities.

3FF has worked for the past 17 years to foster tolerance, respect and to promote understanding and knowledge between people of different faiths and beliefs. We were founded in London in 1997 by Sir Sigmund Sternberg KC*SG, Revd. Dr Marcus Braybrooke and Sheikh Dr MA Zaki Badawi KBE. We were originally set up to bring together Muslim, Christian and Jewish communities. As the first national forum with this specific aim, 3FF provided completely new opportunities for leaders from these three faiths to address issues together.

Today our remit has expanded and we work with people from all religious and non-religious beliefs to build understanding and lasting relationships. Our activities focus on young people and young professionals, particularly those with spheres of influence within communities. We are non-political and do not promote religion. We encourage communities to not only coexist, but also to learn from each other and work together to build a strong, dynamic and collaborative/cooperative society. We run a variety of interfaith, intercultural and inter-communal programmes that focus on education and engagement leading to social change.

Core activities:

- Developing new approaches to educate and train about living and working with people of different faiths and beliefs – schools, third sector, local government, communities, universities.
- Creating opportunities for people of differing faiths and beliefs to meet, learn from and about each other and take action together - events, social action projects, mentoring schemes, school links, initiating and developing partnerships for individuals and organisations.
- Providing both advice and a voice on issues surrounding faith, belief, and identity – general advice, media engagement, social media, policy, research.

Moving from a project-based organisation, we have been focusing on consolidation of some programming. Over the last year we have continued to deliver high quality programmes – Schools (workshops, linking, and training), University Leadership (ParliaMentors), Arts and Culture (Urban Dialogues), and launched a Training Programme. All these have had increasingly higher outputs/participant numbers. We have looked for ways to deepen our engagement further as well as widen our reach geographically.

Main Developments

- Won the Doha Interfaith Award for our Schools work
- Began the first stage of policy work on "Beyond RE: Engaging with Lived Diversity – the Role of Intercultural Education in Schools" in co-operation with Faith and Civil Society Unity, Goldsmith's University
- Became National Partners on the Development for Communities and Local Government ("DCLG") funded Near Neighbours programme
- Initiated the 3FF Champions Programme
- Launched a partnership with Together for Sweden to replicate our Schools work in Stockholm
- Fed into various policy, research reports and appeared in various news articles

In the past year the training programme developed significantly, creating partnerships to assist in delivering 3FF-style activities in different countries (Sweden and USA). We offered Faith Awareness training and skills based workshops for front line staff. Training was run for the British Humanist Association, Camden Council, the Department for Business Innovation and Skills, National Union of Students, RE Council, Together 4 Sweden, Teach First, and Universities (Institute of Education, King's College London, Kingston University, London Metropolitan University, Nottingham Trent University, Queen Mary University of London). We also organised study visits for teachers and educators from Slovakia.

THE THREE FAITHS FORUM

TRUSTEES' REPORT (continued)

Presentations were made at UK and International conferences such as The Doha International Centre for Interfaith Dialogue, Empathy and Compassion in Society Conference, ROI Conference (Israel), King Abdullah bin Abdulaziz International Centre for Interreligious & Intercultural Dialogue (Vienna).

Through these activities we reached more than 1,350 people.

Schools

- We ran 195 workshops and worked with 36 schools (Greater London and the South East, Durham, Birmingham, Caversham and Hereford).
- We worked with almost 5,000 young people. Of these, 3,400 participated in one workshop, 500 attended two workshops and 1,000 attended a three workshop series. There was an increase in the number of schools who booked a full three-workshop series for their students.
- We trained 74 teachers in three training days from 36 linking schools in London and Birmingham. There were 34 link days engaging over 1,020 young people (Nursery, Primary and Secondary).
- We recruited and trained four new freelance facilitators, and 19 prospective speakers for our school programmes.

The linking work continues to provide excellent opportunities to embed interfaith activity deep into the ethos and practice of schools. This year we have re-engaged with many schools we have worked with in the past, as well as setting up links between new schools, including one of the only two Hindu ethos schools in London.

"At their first Link, girls at Muslim and Catholic secondary schools had brought in foods special to their identity. They shared stories of what made the food meaningful – one girl shared a date and honey cake, explaining the significance of dates in her Arab culture, while another shared apple tarts that she always makes with her dad after Mass on Sunday. Through sharing things special to them, the girls started to learn about each other in a safe and creative way". 3FF Staff.

We currently offer four workshops and are developing these to be even more interactive and relevant for students:

- Encountering Faiths and Beliefs (Primary): Speakers share information on curriculum related themes such as 'Festivals and Celebrations', 'Belonging and Community', and 'My key beliefs and practices' (NEW for 2014).
- Encountering Faiths and Beliefs (Secondary): Real-life encounters with speakers of different backgrounds who role-model dialogue and co-operation.
- Art of Asking: Practicing tools to deconstruct sensitive and controversial questions about faith and belief and understanding the effect of language for building positive relations across faiths and beliefs.
- Art of Empathy: Exploring the complexity of identity and helping students develop crucial skills for empathising and connecting with those who are different to themselves.

With an increasing demand for workshops from teachers outside London, and having delivered more workshops in schools there, we are currently developing our resources and activities to better meet the needs of the students and their context, which we have found to be different to the environment we are familiar with in London schools.

ParliaMentors

The career paths of the graduates of the programme indicate the programme's success - alumni have founded their own charities, currently work with MPs and also work at the Cabinet Office. The alumni career survey revealed the participants felt the skills they learned are applicable to their current role.

Events included:

- Graduation ceremony at the DCLG hosted by Baroness Warsi, followed by the Alumni dinner.
- Three day residential induction for the new cohort of ParliaMentors, which included 5 workshops and a panel discussion in the Houses of Parliament.
- Inaugural meeting for the Alumni Committee.
- Three regional workshops delivered across the country in London, Birmingham and Manchester covering project management and social media skills.
- Midpoint training covering workshops on writing press releases and a session from a former ParliaMentor whose social action project became a registered charity.

THE THREE FAITHS FORUM

TRUSTEES' REPORT (continued)

- Since January 2014 there have been 25 mentoring sessions between students and MP mentors. Many more are booked for the coming months.

In addition to this 44 student events were held, reaching over 500 people. Many more were reached through social media and over 60 organisations engaged with and supported the student projects. An outstanding group organised a panel discussion on Female Genital Mutilation bringing together a specialist police department, an NHS clinic, a local councillor and an Egyptian Sheikh. The project received wide-spread social media coverage and has led to an approach by a senior civil servant with a view to support the participants to continue the campaign.

"I was pleasantly surprised by how willing other organisations and people were to work with our project. It made me realise that passion from an individual or a small group of people is all that is needed to galvanise others into action, which can make a big difference in many people's lives." ParliaMentors Participant.

Urban Dialogues

'It was fantastic to see a choir that not only represents the principles of interfaith but also one which brings together people of different generations. I'm very grateful for the opportunity to have heard the Mixed Up Chorus and learn more about the fantastic work of the Urban Dialogues programme.' Deputy Prime Minister, Nick Clegg MP

This year events were developed in addition to the annual exhibition to raise the programme's profile, broaden networks and establish a year-long presence. Almost 2,500 people engaged with the programme during the year.

The fifth annual Urban Dialogues exhibition took place over two weeks at the Red Gallery in October featuring the work of 20 selected artists and two commissioned collaborations exploring themes of identity, faith and belief in contemporary society.

- Five special events engaging audiences of 1,746 including 150 school children who visited the gallery participating in artist-led workshop extensions.
- Events were attended by visitors from a range of religious and non-religious backgrounds.
- 68% of visitors had not attended an interfaith event before. More than 65% of visitors said that they had met someone new and learnt something new. Almost 100% of visitors said they would attend another 3FF programme.

Curator, Michael Regan, supported the selection process together with arts professionals from University of the Arts London, Greenbelt and Kings Cultural Institute. The call for submissions was broadened to include colleges, art schools, artists' networks and studios. The exhibition created significant social media activity (more than 73,000 users engaged) and press coverage (BBC Radio, in the Times, Evening Standard, Prospect Magazine, Hackney Gazette, Religion News Service, Christian Today, the Jerusalem Post and the Islam Channel). The commissioned collaborative artwork was documented in an interactive online film and map:

<http://debategraph.org/Stream.aspx?nid=284606&vt=bubble&dc=focus>.

Our intercultural choir 'Mixed Up Chorus' launched in October 2013 is 60 members strong with a waiting list. We sing a diverse repertoire of music from all traditions, some suggested by members (9-76yrs old), with two families represented by three generations. We have performed publicly at Admiralty House at an interfaith reception, at the launch of the MP Awards 2014 and at the Southbank Centre. The choir was covered in the local press and in a full-page article in The Times in early 2014.

In the coming year we will be creating 'Pop-up' Urban Dialogues and Female Voices events. We will also be running a series of artist salons in conjunction with the King's Cultural Institute bringing artists and academics together to forge relationships and develop new work.

"It's wonderfully liberating both personally and culturally. If for two hours each week you get a bunch of strangers together, from all walks of life, with very different beliefs; something amazing will inevitably take place." Choir member

THE THREE FAITHS FORUM

TRUSTEES' REPORT (continued)

3FF Middle East

This is our fifth year of delivering intercultural and interreligious workshops around Israel, working on communication skills between professionals of Muslim, Christian, Jewish, Druze, Ethiopian and Russian citizens. We began a partnership project with the Tanenbaum Center for Interreligious Understanding to work with medical professionals in Israeli hospitals.

We continue to use the methodology developed at Cambridge University of 'Scriptural' Reasoning' using religious text study to explore ideas relevant to healthcare such as life and death, healing and suffering, and so on. We reached 130 individuals and will be working with an additional 70.

Communications

Digital media continues to be a central part of 3FF communications with over 25,000 website visits. Facebook *likes* increased by 44%, to 2,100 and Twitter followers increased by 60%, from 2,000 to 3,200. A big focus was on developing original 3FF visual content for our social channels. The resulting #FactFriday visuals, quotes and infographics on religious festivals were the most successful posts, with typical reach levels of 500-2,500 on Facebook.

Risk management

The trustees have examined the major strategic, business, and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen those risks.

Financial review

The principal source of income is voluntary donations. During the year the following donations were received:

	£
Pears Foundation	180,107
The Sir Sigmund Sternberg Charitable Foundation	179,215
The City Bridge Trust	29,250
Culham St Gabriel's Trust	20,000
Polonsky Foundation	18,267
Open Society Foundation	14,650
Alwaleed Bin Talal Foundation	12,793
DCD Group	11,250
Fresh Leaf Foundation	10,000
Laing Family Foundations	15,833
Mallinckrodt Foundation	5,000
Anonymous and Donations below £ 5000	59,391
Total	555,756

The Three Faiths Forum would like to thank the Sir Sigmund Sternberg Charitable Foundation for its additional support in providing office accommodation and costs, resulting in a saving in excess of £46,000 (2013: £47,500).

Details of resources expended are shown in the Statement of Financial Activities on page 11 of the financial statements; note 3 gives details of the expenditure which has supported the activities of the charity during the year in meeting its key objectives. The charity incurred expenditure of £617,513 (2013 : £592,785) of which direct charitable expenditure amounted to £472,076 (2013 : £473,831) support costs were £65,504 (2013 : £66,124) fundraising costs were £27,933 (2013 : £nil) and governance costs £6,000 (2013 : £5,330).

The charity's assets are held for the purpose of the aforesaid charitable purposes and the trustees consider that the financial position of the charity at 31 March 2014 is satisfactory to enable it to continue its activities.

THE THREE FAITHS FORUM

TRUSTEES' REPORT (continued)

Investment policy

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity. There were no investments held during the period.

Reserves policy

The trustees have examined the requirement for free reserves, which are those unrestricted funds not invested in fixed assets. It is the policy of the charity to maintain free reserves at a level considered adequate to provide sufficient funds for between one and three months' unrestricted expenditure an amount equivalent to between £14,200 and £42,600. The free reserves amounted to £7,227 at 31 March 2014 and the trustees will continue to take steps to build free reserves as funding allows. However, the charity is in a position where significant funds are received for specific projects and restricted funds at 31 March 2014 amounted to £139,516.

Future plans

The charity intends to continue its activities in the understanding, promotion and support of education and dialogue amongst people of the three Abrahamic and Monotheistic faiths and other faiths and beliefs within the community.

Statement of trustees' responsibilities

The trustees are required under the law applicable to charities in England and Wales to prepare a trustees' report and financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In those financial statements the trustees are required to:

- a) select suitable accounting policies, and apply them consistently;
- b) make judgments and estimates that are reasonable and prudent
- c) state whether applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Trust Deed. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

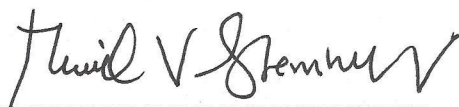
THE THREE FAITHS FORUM
TRUSTEES' REPORT (continued)

Disclosure of information to auditor

Each of the persons who are trustees at the time when this trustees' report is approved has confirmed that:

- so far as that trustee is aware, there is no relevant audit information of which the charity's auditor is unaware; and
- that trustees have taken all the steps that ought to have been taken as a trustee in order to be aware of any information needed by the charity's auditor in connection with preparing its report and to establish that the charity's auditor is aware of that information.

This report was approved by the trustees on 17th June 2014 and signed on their behalf by:



Michael V Sternberg QC FRSA KFO
(Chair of Trustees)

THE THREE FAITHS FORUM
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2014
INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF
THE THREE FAITHS FORUM

We have audited the financial statements of The Three Faiths Forum for the year ended 31 March 2014 which comprise the statement of financial activities, balance sheet and related notes. The financial reporting framework that has been applied in their preparation is applicable by law and the Financial Reporting Standard for Smaller Entities (effective April 2008).

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' responsibilities statement set out on page 7. The trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under Section 144 of the Charities Act 2011 and report in accordance with regulation made under Section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:


- give a true and fair view of the state of the charity's affairs as at 31 March 2014, and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

THE THREE FAITHS FORUM
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2014
INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF
THE THREE FAITHS FORUM

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is consistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.


Blick Rothenberg LLP
Chartered Accountants and
Statutory Auditor
16 Great Queen Street
Covent Garden
London WC2B 5AH

30 June 2014

Blick Rothenberg LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE THREE FAITHS FORUM

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2014

		2014		2013
		Unrestricted funds £	Restricted funds £	Total funds £
	Notes			Total funds restated £
<u>Incoming Resources from Generated Funds</u>				
Voluntary income :- donations		176,279	379,477	555,756
Other income		4,177	1,173	5,350
Investment income	2	1,326	-	1,326
Sundry income		-	-	-
Donations in kind		14,989	31,011	46,000
<u>Incoming Resources from Charitable Activities</u>				
Interfaith education activities		310	9,557	9,867
<u>Total income resources</u>		197,081	421,218	618,299
<u>Resources Expended – Charitable Activities</u>				
Cost of generating voluntary income		27,933	-	27,933
Direct charitable expenditure		132,445	339,631	472,076
Support cost		21,343	44,161	65,504
Donated services		14,989	31,011	46,000
Governance costs		6,000	-	6,000
<u>Total Resources Expended</u>	3	202,710	414,803	617,513
Net (outgoing) /incoming resources for the year		(5,629)	6,415	786
Fund balances brought forward		16,047	133,101	149,148
<u>Fund balances carried forward</u>		£10,418	£139,516	£149,934
				£149,148

There were no recognized gains or losses other than those as set out above. All of the activities of the charity are classed as continuing.

The notes on pages 13 to 17 form part of these financial statements.

THE THREE FAITHS FORUM

BALANCE SHEET AT 31 MARCH 2014

		2014	2013
	Notes	£	£
<u>Fixed Assets</u>			
Tangible Assets	4	3,524	3,569
<u>Current Assets</u>			
Debtors	5	3,170	26,373
Cash at bank and in hand		<u>209,805</u>	<u>235,089</u>
		212,975	261,462
Creditors: Amounts falling due within one year	6	<u>(66,565)</u>	<u>(115,883)</u>
Net Current Assets		<u>146,410</u>	<u>145,579</u>
Net Assets		<u><u>£149,934</u></u>	<u><u>£149,148</u></u>
Represented by			
Restricted funds	8	139,516	133,101
Unrestricted fund	8	<u>10,418</u>	<u>16,047</u>
Total funds		<u><u>£149,934</u></u>	<u><u>£149,148</u></u>

The financial statements have been prepared in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The notes on pages 13 to 17 form part of these Financial Statements.

Approved by the Board of Trustees on 17th June 2014 and signed on their behalf by:



Michael V Sternberg QC FRSA KFO
(Chair of Trustees)

THE THREE FAITHS FORUM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

1. Accounting Policies

Basis of preparation

The financial Statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011, the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable accounting standards.

Tangible fixed assets for use by the charity and depreciation

Tangible Fixed Assets for use by the charity are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of an asset, less its estimated residual value, over the expected life of that asset as follows:-

Office Equipment 25 % p. a. reducing balance

Incoming resources

All income resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when received. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.

Incoming resources from grants, which are related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Where these have not been met at the balance sheet date they are included within deferred income.

Grants received for the acquisition of fixed assets are credited to a restricted fixed asset fund against which the depreciation of the fixed asset is charged.

Grants received in respect of funding for specific post and running costs are credited to a restricted running costs fund against which the running costs incurred are charged.

Grants relating to specific projects are deferred and recognized as income once expenditure on the project has commenced.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers and trustees has not been included in these accounts.

Investment income is included when receivable.

Resources expended

Expenditure is recognized on an accruals basis when there is a legal or constructive obligation to pay. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs of associated with attracting voluntary income.

THE THREE FAITHS FORUM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

Resources expended (continued)

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirement of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Funds structure

Funds held by the charity are:-

- (i) Restricted funds are funds to be used for specific purposes imposed by the donor(s).
- (ii) Unrestricted general funds – these are funds which are available to be used in accordance with the charitable objects at the discretion of the trustees.

The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Taxation

The Three Faiths Forum is a registered charity and is therefore exempt from income tax and capital gains tax to the extent that these are applied for charitable purposes. No tax charges have arisen the charity.

Restated comparatives

The charity has recognised in the statement of financial activities the value of those donated services received from The Sir Sigmund Sternberg Charitable Foundation and has restated the comparatives as a result.

In addition, the charity has changed the way it accounts for the recovery of core salary costs from restricted funds to take account of the management time involved which has resulted in the grossing up of both income and expenditure. In both cases there is no effect on the results or the net assets as a result of these changes.

2. Investment income (all within the U.K.)

	2014	2013
	£	£
Bank interest	£1,326	£2,529

THE THREE FAITHS FORUM

3. Allocation of Expenditure		2014								2013 Total	Basis of Apportionment
		Total	Governance Costs	Interfaith Activities	Events	Education	Mentoring	Middle East	Training		
	£	£	£	£	£	£	£	£	£		
Fund Raising Cost											
Fund raising salaries	25,477	-	25,477	-	-	-	-	-	-	Staff Time	
Employer's national insurance	2,456	-	2,456	-	-	-	-	-	-	Staff Time	
	27,933	-	27,933	-	-	-	-	-	-		
Direct Charitable Expenditure											
Facilitation and Schools expenses											
Salaries	7,659	-	70	1,748	5,841	-	-	-	29,868	Actual Costs	
	358,705	-	115,301	45,658	102,546	64,013	1,320	-	355,597	Staff Time	
Employer's national insurance	33,894	-	14,056	3,710	8,410	4,771	-	-	2,948	Staff Time	
Freelance assistants	36,077	-	-	970	16,079	6,400	10,828	-	1,800	Staff Time	
Event expenses	21,301	-	3,019	9,147	3,644	5,200	14	277	24,157	Actual Costs	
Mentoring expenses	5,734	-	-	-	-	5,734	-	-	6,240	Staff Time	
Evaluation	540	-	-	-	540	-	-	-	-	Actual Costs	
Prizes	2,500	-	-	2,500	-	-	-	-	-	Actual Costs	
Project cost	5,666	-	-	-	-	-	5,666	-	-	Actual Costs	
	472,076	-	132,445	63,733	137,060	86,118	17,828	34,893	473,831		
Governance Cost											
Auditor's fees for audit services	6,000	6,000	-	-	-	-	-	-	5,330	All Governance	
Support Cost											
Books, publication and subscription	1,347	-	382	80	496	319	2	67	1,340	Actual Costs	
Equipment	3,773	-	427	703	1,044	917	670	11	3,181	Actual Costs	
Printing, postage and stationery	8,044	-	2,344	2,931	2,008	491	172	100	5,107	Actual Costs	
Bank charges and interest	185	-	29	10	33	14	55	45	12	Actual Costs	
Training and course fee	4,402	-	510	-	3,451	112	-	330	2,031	Staff Time	
Office costs	3,353	-	2,246	239	480	241	27	120	2,395	Staff Time	
Insurance	1,546	-	299	473	398	262	55	60	1,272	Staff Time	
Sundry expenses	4,401	-	2,124	474	1,014	591	6	193	4,061	Actual Costs	
Office refurbishment	-	-	-	-	-	-	-	-	16,404	Actual Costs	
IT and communication	12,800	-	4,741	1,460	3,777	1,810	153	860	10,888	Staff time	
Travelling and subsistence	14,270	-	4,399	1,028	4,369	2,150	725	1,595	12,581	Actual Costs	
Marketing and publicity	228	-	68	60	-	100	-	-	100	Actual Costs	
Professional fees	10,247	-	2,977	938	3,935	1,342	134	919	5,562	Actual Costs	
Depreciation	909	-	798	-	95	-	16	-	1,190	Use of assets	
	65,504	-	21,344	8,396	21,100	8,349	2,015	4,300	66,124		
Donated services											
	46,000	-	14,989	5,896	14,817	5,864	1,415	3,019	47,500	Actual costs	
Total	617,513	6,000	196,711	78,025	172,977	100,331	21,258	42,212	592,785		

THE THREE FAITHS FORUM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014 (continued)

4 Tangible fixed assets (for use by the charity)

	Office Equipment
Cost	£
At 1 April 2013	8,460
Additions	864
At 31 March 2014	£9,324
Depreciation	
At 1 April 2013	4,891
Charge for the year	909
At March 2014	£5,800
Net Book Value	
At 31 March 2014	£3,524
At 31 March 2013	£3,569

5 Debtors

	2014	2013
	£	£
Trade debtors	2,354	25,488
Prepayments	816	885
	£3,170	£26,373

6 Creditors: Amounts falling due within one year

	2014	2013
	£	£
Other creditors	12,690	18,502
Grants/donations received in advance	47,875	89,451
Accruals	6,000	7,930
	£66,565	£115,883

7. Staff costs and trustees' remuneration

There was an average of sixteen employees (2013: eighteen employees) during the year. Salary and employer's national insurance details are shown in note 3. There were no employees with emoluments above £60,000 (2013- Nil).

No remuneration or reimbursed expenses were paid to trustees in the year (2013- £Nil).

THE THREE FAITHS FORUM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014 (continued)

8 Funds

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total funds</u>
	£	£	£
Balance at 1 April 2013	16,047	133,101	149,148
Net movement for the year	(5,629)	6,415	786
Balance at 31 March 2014	£10,418	£139,516	£149,934

Restricted fund analysis

	<u>Opening balance</u>	<u>Fund Transfer</u>	<u>Income</u>	<u>Expenditure</u>	<u>Closing balance</u>
	£	£	£	£	£
Education	100,073	(5,868)	164,376	172,977	85,604
Events	2,073		81,871	78,025	5,919
Mentoring	30,387		114,507	100,331	44,563
Middle East	568		24,120	21,258	3,430
Training	-	5,868	36,344	42,212	-
	£133,101	-	421,218	414,803	£139,516

The Education fund represents: workshops, school linking and training to help young people (and their teachers) handle different or controversial topics, learn dialogue skills, and to understand how people live their faiths or beliefs.

The Events fund: engages contemporary artists to act collaboratively as social change-makers and better the dynamics between communities, through a public exhibition and events.

The Mentoring fund: a national leadership programme where groups of students are mentored by Parliamentarians and supported by leading NGOs as they develop social action and empowerment projects.

The Middle East fund: uses text-based activities to engage trainee doctors and nurses, young people, and interfaith groups from Muslim, Christian and Jewish communities in Israel.

The Training fund: training educators, civil society organisations, public services, and faith-based organisations in dealing with controversial issues, talking about conflict and interfaith, intercultural, and inter-communal sensitivities.

9 Analysis of net assets

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds</u>
	£	£	£
Fund balances at 31 March 2014 are represented by:			
Fixed assets: tangible assets	3,191	333	3,524
Current assets: cash at bank and in hand	32,923	176,882	209,805
Debtors and prepayments	444	2,726	3,170
Creditors: amounts falling due within one year	(26,140)	(40,425)	(66,565)
	£10,418	£139,516	£149,934